Agriculture University, Kota

Proceedings of Senior Officers Council Meeting

The 18th meeting of Senior Officers Council (SOC) of Agriculture University, Kota was held on 11th March, 2026 at 03.00 PM in the conference hall of AU, Kota under the Chairmanship of Dr. Vimla Dunkwal, Vice Chancellor, AU, Kota.

Following Officers were present in the meeting:

1.	Dr. Vimla Dunkwal	: Vice Chancellor	**Chairman**
2.	Sh. Mahesh Chand Meena	: Comptroller and Link Registrar	Member
3.	Dr. M.C. Jain	: Director Research	Member
4.	Dr. Mahendra Singh	: Director Extn. Edu.	Member
5.	Dr. Ashutosh Mishra	: Director LRG	Member
6.	Dr. Jitendra Singh	: Director Education	Member
7.	Dr. D. K. Singh	: Director HRD	Member
8.	Dr. Virendra Singh	: Director Students Welfare	Member
9.	Dr. I.B. Maurya	: Dean, CH&F, Jhalawar	Member
10.	Dr. S.K. Jain	: Dean, COA, Kota	Member
11.	Dr. Harish Verma	: Controller of Examinations	Member
12.	Er. Duisha Sharma	: Estate Officer	Member
13.	Dr. C.B. Meena	: Technical Advisor to VC	Invitee
14.	Dr. Kamal Chand Meena	: Associate Director, PM&E	Invitee
15.	Dr. Subhash Aswal	: Professor, CoA, Hindoli	invitee
16.	Dr. Mukesh Chand Goyal	: Director (PM&E)	**Member Secretary**

Smt. Manisha Tiwari, Registrar, Agriculture University, Kota and Dr. N.L. Meena, Dean, COA, Hindoli could not attend the meeting due to on leave.

The meeting started with the welcome of the Vice Chancellor and SOC members by Dr. Mukesh Chand Goyal, Director, PM&E and Member Secretary of Senior Officers Council, Agriculture University, Kota. Thereafter, agenda items were presented & thoroughly discussed and the decisions were taken accordingly as: -

Agenda: AUK/SOC-18/2026/01: Confirmation of Proceedings of the 17th meeting of SOC held on dated 19.03.2025

Director P.M.& E. and Member Secretary informed the house that no any observation/ comment received till date from SOC members. Therefore, house confirmed the proceedings of last SOC meeting held on dated 19.03.2025.

Agenda: AUK/SOC-18/2026/02: Accreditation of the University and Constituent Colleges

The ICAR-Accreditation period of the University and its colleges i.e., CH&F, Jhalawar & COA, Kota is ending on 31st March, 2026 and the process for renewal to be initiated as per the ICAR-guidelines. It was also informed that the College of Agriculture, Hindoli, Bundi will also undergo the ICAR-accreditation for the first time. Therefore, necessary preparations for the Self Study Reports of the University and its Constituent Colleges with their Degree Programmes,

collection of supporting documents and Action Taken Report on Previous ICAR-Accreditation Notification, 2021 as well as recommendations were discussed.

Following decisions were taken for preparation of the ICAR-Accreditation: -

18.2.1 The Director, DPM&E shall act as the University Coordinator

(Action: Registrar)

18.2.2 Constitution of Steering Committee, Task Force and Editors for University accreditation and assigning the responsibilities to the Steering Committee and Task Force.

(Action: Registrar)

18.2.3 Preparation of draft chapters by Task Force accordingly and submission to the coordinator.

(Action: Task Force)

18.2.4 Compilation of entire draft chapters by the coordinator and circulation to the Steering Committee Members.

(Action: Coordinator)

18.2.5 Finalization of the report (SSR) by the steering committee and submission to the ICAR-Accreditation Board.

(Action: Steering Committee)

18.2.6 Compilation of Action Taken Report on Previous ICAR-Accreditation Notification, 2021 with proofs

(Action: Registrar, Dean/Directors/concern office-in-charges/ Coordinator)

18.2.7 Submission for Letter of Intent (LoI) for the University as well as constituent Colleges along with the required fees

(Action: Registrar)

Agenda: AUK/SOC-18/2026/03: MOU for land use of RTU, Kota

Nodal Officer (MOU) & DPME informed regarding the letter received from Rajasthan Technical University, Kota for MOU mutual collaboration for using of its available 100 Acre of land for the purpose of Research/ Academics etc.by the Agriculture University, Kota.

After discussion, it was decided to visit the RTU land site by the University officials under Headship of Dr. I.B. Maurya, Dean, CH&F, Jhalawar including Director Research, Director Extension, Director LRG along with the Soil Scientist to explore the possibilities of land use for benefit of the University. The officials shall visit the RTU land site and submit the report to the University at the earliest.

(Action: Dean- CH&F, DR, DEE, DLRG, and Soil Scientist-Dr. M. K. Sharma)

Agenda: AUK/SOC-18/2026/04: Formation of New Executive Committee for the AUK Admin Staff Club

The Founder President of the AUK Admin Staff Club and DPME informed that present Executive Committee of the AUK Staff Club has completed three years successfully and now, there is need to change the Executive Committee of the AUK Staff Club for next years.

After thorough discussion, house appreciated the activities organised so far by the club executive committee and it was decided to constitute the new Executive Committee to run the AUK Admin Staff Club from the financial year 2026-2027 onwards as:

(i)	Dr. D.K. Singh, DHRD	: President
(ii)	Sh. Devendra Singh, Lab Assistant	: Secretary
(iii)	Sh. Ghanshyam, A.S.O.	: Treasurer

(Action: DHRD/ Executive Committee)

Agenda: AUK/SOC-18/2026/05: Regularization of services of the employees

It was again expressed that the confirmation orders for regularization the services of the university employees are not issued till now. Therefore, it was emphasized again that the office orders regarding regularization of services for the employees shall be done immediately and Registrar office should take action to resolve the matter at the earliest.

(Action: Registrar)

Agenda: AUK/SOC-18/2026/06: Miscellaneous

It was noticed by the house that a large number of MOUs (i.e. 37) signed by the University so far with different International, National and State level organizations/ Institutions. It was realised the need to review the status of execution for the Signed MOUs. Therefore, it was decided that the execution reports of these signed MOUs shall be compiled and submit to the University.

(Action: Nodal Officer (MOU)/ Concerned Deans/ Directors/ SOC Officials)

Thus, the meeting ended with the vote of thanks to the chair.

Dr. Mukesh Chand Goyal
Director, PM&E
and
Member Secretary, SOC

Submitted to the Vice Chancellor for kind approval.