Proceedings of 19th Meeting of Senior Officers Council, Agriculture University, Kota

The 19th meeting of Senior Officers Council (SOC) of Agriculture University, Kota was held on 05th May, 2026 under the Chairmanship of Dr. Vimla Dunkwal, the Vice Chancellor in the conference hall of AU, Kota. The following Officers were present in the meeting:

1.	Dr. Vimla Dunkwal	: Vice Chancellor	**Chairman**
2.	Smt. Manisha Tiwari	: Registrar	Member
3.	Sh. Mahesh Chand Meena	: Comptroller	Member
4.	Dr. M.C. Jain	: Director Research	Member
5.	Dr. Mahendra Singh	: Director Extn. Edu.	Member
6.	Dr. Ashutosh Mishra	: Director LRG	Member
7.	Dr. D. K. Singh	: Director HRD	Member
8.	Dr. Virendra Singh	: Director Students Welfare	Member
9.	Dr. I.B. Maurya	: Dean, CH&F, Jhalawar	Member
10.	Dr. S.K. Jain	: Dean, COA, Kota	Member
11.	Dr. N.L. Meena	: Dean, COA, Hindoli	Member
12.	Dr. Harish Verma	: Controller of Examinations	Member
13.	Er. Duisha Sharma	: Estate Officer	Member
14.	Dr. C.B. Meena	: Technical Advisor to VC	Invitee
15.	Dr. Kamal Chand Meena	: Associate Director, PM&E	Invitee
16.	Dr. B.L. Nagar	: Associate Director, Education	Invitee
17.	Dr. P.K.P. Meena	: Nodal Officer (IT Cell)	Invitee
18.	Dr. Mukesh Chand Goyal	: Director (PM&E)	**Member Secretary**

Dr. Jitendra Singh, Director Education could not attend the meeting due to pre-engagement in other assignments.

The meeting was started with the welcome of the Vice Chancellor and SOC members by Dr. Mukesh Chand Goyal, Director, PM&E and Member Secretary of Senior Officers Council, Agriculture University, Kota. Thereafter, agenda items were presented, thoroughly discussed and the decisions were taken accordingly as:-

Agenda: AUK/SOC-19/2026/01: Confirmation of Proceedings of the 18th meeting of SOC held on dated 11.03.2026.

Director P.M.& E. and Member Secretary informed the house that the proceedings were circulated to the SOC members on dated 18.03.2026 but no any observation/ comment received till date from the SOC members. Therefore, house confirmed the proceedings of last SOC meeting held on dated 11.03.2026.

Agenda: AUK/SOC-19/2026/02: Action Taken Report on proceedings of 18th meeting of SOC held on 11.03.2026.

Action Taken Report on the various agenda of proceedings of 18th meeting of SOC held on dt.11.03.2026 were discussed in detail for necessary actions, which are as follows: -

19.2.1: Accreditation of the University and Constituent Colleges

The Director, PM&E informed that the Coordinator of University Accreditation, Steering Committee, Task Force and Editors for preparation of Self Study Report (SSR) were constituted at university level. Preparation of different chapters of SSR by the Task Force is in progress. The Action Taken Report on previous ICAR-Accreditation Notification-2021 received from different constituent Colleges.

The IEA for the University as well as constituent Colleges is near to completion and will be submitted very soon to ICAR- NAEAB, New Delhi.

Following actions are being taken for preparation of the ICAR-Accreditation: -

19.2.1.1 The Registrar Office has issued an Order of University Coordinator for ICAR Accreditation.

19.2.1.2 The Registrar Office has issued an Order of Steering Committee, Task Force and Editors for ICAR Accreditation of the University.

19.2.1.3 Preparation of draft chapters by Task Force is in progress.

(Action: Task Force)

19.2.1.4 Since the preparation of draft chapters by Task Force is in process. Therefore, after the completion of draft chapters by the Task Force, it will be compiled and circulated to the Steering Committee by the Coordinator.

(Action: Coordinator)

19.2.1.5 After Finalization of the report by the steering committee, it will be submitted to the ICAR-Accreditation Board.

(Action: Steering Committee)

19.2.1.6 Action Taken Report on Previous ICAR-Accreditation Notification, 2021 has been compiled and will be included in SSR accordingly.

19.2.1.7 Compilation of IEA is under progress and will be submitted very soon to the ICAR-Accreditation Board.

(Action: Registrar)

19.2.2: MOU for land use of RTU, Kota

After discussion, it was again advised the committee under Headship of Dr. I.B. Maurya, Dean, CH&F, Jhalawar including Director Research, Director Extension, Director LRG along with the Soil Scientist to visit the RTU land site to explore the possibilities of land use for benefit of the University and submit the report to the University at the earliest.

(Action: Dean- CH&F, DR, DEE, DLRG, and Soil Scientist-Dr. M. K. Sharma)

19.2.3: Formation of New Executive Committee for the AUK Admin Staff Club

As per the decision taken, New Executive Committee has taken over the charge of AUK Staff Club.

19.2.4: Regularization of services of the employees

It was again emphasized that the confirmation orders for regularization of the services of university employees should be issued by the Registrar office at the earliest and Registrar assured the house for issuing the confirmation orders for the services of university employees very soon.

(Action: Registrar)

19.2.5: MOUs Signed by the University

It was informed by the DPME, AU, Kota that the compilation of execution report of signed MOUs is under process.

(Action: Nodal Officer -MOU)

Agenda: AUK/SOC-19/2026/03: To review the preparations for Accreditation of the University and its Constituent Colleges.

The Draft of IEA for Accreditation of the University and its Constituent Colleges is presented by the University Coordinator before the house. After thorough discussion, it was decided that this IEA Draft shall be shared with Deans of the Constituent Colleges for updating the required information and they will resubmit the updated draft along with all attachments and dully verified document within 4-5 days to the Co-ordinator.

(Action: Concerned Deans/ Officers and Coordinator)

Agenda: AUK/SOC-19/2026/04: Preparation of a short Documentary of AU, Kota.

Nodal Officer-IT Cell presented the content plan for preparation of the short Documentary about the University. After thorough discussion, it was advised the Nodal Officer IT Cell to put up the detailed budget estimates and scheduled time plan etc. for preparation of the AUK documentary.

(Action: Nodal Officer- IT Cell)

Thus, the meeting ended with the vote of thanks to the chair.

16/05/2026

Dr. Mukesh Chand Goyal
Director, PM&E
and
Member Secretary, SOC

Submitted to the Vice Chancellor for kind approval.