



# कृषि विश्वविद्यालय कोटा AGRICULTURE UNIVERSITY KOTA

बोरखेडा, बारा रोड, कोटा 324001 (राज.)  
Borkhera, Baran Road, Kota 324001 (Raj.)

Tel : 0744-2321206  
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No. F.2(79)/AUK/AMC/IT/2022/ 1246-51

Date: 16-6-25

## खुली निविदा

कृषि विश्वविद्यालय, कोटा में फायरवॉल लाइसेंस नवीनीकरण एवं ICT उपकरणों हेतु वार्षिक रखरखाव अनुबन्ध (AMC) हेतु विनिर्माताओं / अधिकृत विक्रेताओं से लिये जाने हेतु सीलबन्द निविदाएँ आमन्त्रित की जाती हैं। निविदा प्रपत्र निर्धारित शुल्क जमा कर कार्यालय समय में किसी भी कार्य दिवस को दिनांक 17.06.2025 से 25.06.2025 अपराह्न 03:00 बजे तक प्राप्त किये जा सकते हैं। पूर्ण रूप से भरी हुई निविदायें कार्यालय में दिनांक 25.06.2025 को सांय 04:00 बजे तक जमा करायी जा सकती है। प्राप्त निविदायें दिनांक 26.06.2025 प्रातः 11:00 बजे उपस्थित निविदादाताओं के समक्ष खोली जावेगी। किसी भी निविदा/समस्त निविदाओं को स्वीकृत/अस्वीकृत करने का अधिकार विश्वविद्यालय में निहित होगा। निविदादाताओं द्वारा निविदा फार्म व शर्तें [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in) एवं [www.aukota.org](http://www.aukota.org) से भी प्राप्त की जा सकती हैं। यदि निविदायें उक्त वेबसाइट से डाउनलोड की है तो निविदा शुल्क एवं अमानत राशि वित्त नियंत्रक, कृषि विश्वविद्यालय, कोटा के बैंक खाता संख्या 687801700343 (IFSC: ICIC0006878) में RTGS/NEFT द्वारा ऑनलाइन जमा करें। निविदा शुल्क एवं अमानत राशि उक्त खाते में जमा कराने की रसीद निविदा फार्म(तकनीकी बिड) के साथ संलग्न करना अनिवार्य होगा।

क्र. सं.	कार्य का विवरण	अनुमानित मूल्य सभी कर सहित (रु.)	अमानत राशि 2% (रु.)	निविदा शुल्क (रु.)
1A.	One Year Renewal of Firewall subscriptions & services with online/offline Technical Support at Agriculture University, Kota. (Please refer the Table –A)	4,50,000/-	12,800/-	500/-
1B.	Annual Maintenance Contract with 7x6 Online/Offline technical support & maintenance of ICT and Networking Equipment's at campus of Agriculture University Kota. (Please refer the Table –B)	1,90,000/-		
Total		6,40,000/-		

वित्त नियंत्रक

## प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु:

1. निजी सचिव माननीय कुलपति महोदय, कृषि विश्वविद्यालय, कोटा को सूचनार्थ।
2. कुलसचिव, कृषि विश्वविद्यालय, कोटा।
3. आहरण वितरण अधिकारी, कृषि विश्वविद्यालय, कोटा।
4. सदस्य क्रय समिति.....।
5. प्रभारी अधिकारी, केन्द्रीय भण्डार, कृषि विश्वविद्यालय, कोटा।
6. सूचना पट्ट, कृषि विश्वविद्यालय, कोटा।

वित्त नियंत्रक



## Technical Specifications

**Table: -A**

**One Year Renewal of Firewall subscriptions & services with online/offline Technical Support at Agriculture University, Kota.**

Sr. No.	Item Descriptions	Compliance Yes/No
1.	<b><u>Zyxel ATP 500 in HA Mode</u></b> <ul style="list-style-type: none"> <li>• <b>Web Filtering-</b> Content Filtering</li> <li>• <b>App Patrol-</b> Application visibility and control</li> <li>• <b>Email Security-</b> Anti-Spam</li> <li>• <b>Anti-Malware-</b> <ul style="list-style-type: none"> <li>➤ Anti-Malware with Hybrid Mode</li> <li>➤ Threat Intelligence Machine Learning</li> </ul> </li> <li>• <b>IPS-</b> Intrusion Detection &amp; Prevention</li> <li>• <b>Reputation Filter-</b> <ul style="list-style-type: none"> <li>➤ IP Reputation</li> <li>➤ DNS Threat Filter</li> <li>➤ URL Threat filter</li> </ul> </li> <li>• <b>Sandboxing</b></li> <li>• <b>SecuReporter</b></li> <li>• <b>Secure Wi-Fi</b> <ul style="list-style-type: none"> <li>➤ Secure Tunnel for remote AP</li> <li>➤ Managed AP Service</li> </ul> </li> <li>• <b>CDR-</b> Collaborative Detection &amp; response</li> </ul>	
2.	The bidder must have to supply the renewal license for the High availability mode (H.A. mode) in Active Passive mode for one year.	
3.	The bidder must have to maintain the firewall and provide service support online or offline for one year.	
4.	The bidder must have configure the firewall and made the changes as per the security policies on time to time basis as per the requirement of Agriculture University Kota.	
5.	The Bidder must have to configure the firewall with the advanced security features like VLAN, Inter VLAN routing, static routing, CDR, Content Filtering, BWM management, Security Policy, Custom address filtering policies, Access point management, etc. as per the requirement of the Agriculture University Kota.	
The respective OEM authorization (bid specific) is mandatory for the respective OEM for the bidder for the technical bid qualification and better post sales and service support. The same must be attached with the technical bid.		

**Table: B**

**Annual Maintenance Contract with 7x6 Online/Offline technical support & maintenance of ICT and Networking Equipment's at campus of Agriculture University Kota.**

Sr. no.	Item Description	Make	Model	Quantity
1.	Access Point (Wi-fi)	Zyxel	WAC6103D-I	4 Nos
2.	Access Point (Wi-fi)	Zyxel	NWA1123ACv3	8 Nos
3.	Armored OFC 6 Core	Dlink		1225 mtr
4.	Armored OFC 12 Core	Dlink		250 mtr
5.	Data Cable for LED	Dlink		100 mtr



6.	Cat-6 Cable	Dlink		1650 mtr
7.	Interactive Flat Panel Display With size 85 inch	Globus	IFPD 86G	1 No
8.	Interactive Flat Panel Display With size 86 inch	Novo Touch	LK8630i	1 No
9.	Interactive Flat Panel Display With size 65 inch with DTS system	Globus	Impact DB 65 4K3	1 No
10.	Display LED with size 60 Inch (With wall mount Stand)	Globus	GM 60A	2Nos
11.	Display LED with size 40 Inch (With wall mount Stand)	Globus	GM 40A	2Nos
12.	Outdoor LED Display Wall with Processor	Pixel	SO-06	1 No
13.	43Inch HD LED TV	Panasonic		1 No
14.	OFC module	Zyxel	SFP LX-D10	12 Nos
15.	Optical Fiber Trans Receiver	Zyxel	SFP LX-10-E/D	12 Nos
16.	Unified Access Gateway	Zyxel	UAG2100	1 No
17.	Wireless Controller	Zyxel	NXC2500	1 No
18.	UAG printer	Zyxel	UAG50	1 No
19.	Digital Subscriber line Access Multiplexer	Zyxel	IES1000	1 No
20.	SC SM pigtails	Dlink		18 Nos
21.	SC Sc SM Patch Cord			8 Nos
22.	LC -LC SM patch Cords	Dlink		4 Nos
23.	SC-LC-SM 1 meter Duplex OFC Patch cords	Dlink		12 Nos
24.	Media Converter	Dlink		4 Nos
25.	HDMI Splitter			5 Nos
26.	HDMI Cable			10 Nos
27.	LIU Rack Mount 12 Port	Dlink		7 Nos
28.	OMINI Directional Mic & Speaker	Jabra	Speak 710	4 Nos
29.	OMINI Directional Mic & Speaker	People Link	UVC-15B	2 Nos
30.	1000VA UPS	BPE	MF1101L3	3 Nos
31.	3.5 KVA Online UPS	IPS		1 No
32.	3.0 KVA Invertor	IPS		1 No
33.	Inverter With UPS Mode with rated capacity of 3 KVA (Minimum) with batteries	Luminous	CRUZ+3.5KVA/48V	1 No
34.	Racks 9 U Wall mount	Dlink		3 Nos
35.	Rack Component 12 U	Dlink		4 Nos
36.	Rack Component 24 U Wheel Mount	Dlink		2 Nos
37.	Rack 40 U	Dlink		1 No
38.	Rack 42 U	PRESIDENT		1 No
39.	Rack 15 U	Legrand		3 Nos
40.	NVR 10 Channels (With 2 TB HDD)	Syntel	NT-IN10110	1 No
41.	NVR 40 Channels (With 8 TB HDD)	Syntel	NT-IN20420	1 No
42.	Camera Dome Indoor 4mp	Syntel	NT-IDN14	13 Nos
43.	Camera Bullet Outdoor 4mp	Syntel	NT-IBN14	13 Nos
44.	Patch Panel 24 Port	Legrand		12 Nos
45.	NVR (With 6 TB HDD)	HIKVISION		1 No



46.	Camera Dome Indoor	HIKVISION		12 Nos
47.	Camera Bullet Outdoor	HIKVISION		4 Nos
48.	VC PTZ Camera	People Link	iCam FHD 1080p	1 No
49.	Core Switch	Zyxel	XGS4600-32	2 Nos
50.	Data Switches	Cisco	Catelist 2960Pluse	10 Nos
51.	POE Switch 24 ports	Zyxel	GS 1920-24HPv2	2 Nos
52.	POE Switches 24 ports	Zyxel	GS1900-24HP	7 Nos
53.	Access Switch	Zyxel	GS190010HP	1 No
54.	Power Switch	Zyxel	MES 3500-24p	1 No
55.	Communication Switch			1 No
56.	Multiple Control Unit (Video Conferencing Unit 6+1)	Globus	VC6EP6U-W-V12	1 No
57.	Video Conferencing camera	Globus	VC6EP6U-W-V13	1 No
58.	Secondary VC camera	Globus	IMPACT VC6 PUV12	1 No
59.	Virtual Classroom application	Globus	GIL-VC A1	1 No
60.	Video Conferencing Codec	Panasonic	KX-VC1000SX	1 No
61.	VC Camera	Panasonic	KX-VD170SX	1 No
62.	VC PTZ Camera	People Link	iCam FHD 1080p	1 No

**In-case of any type of functional failure occurs during the AMC period. Any of the spare parts, hardware component and any other repairing/replacement/upgradation task of any of the above mentioned items takes place. Then the minimum cost requires to make the system functional again is provided by the university itself.**

  
COMPTROLLER





# कृषि विश्वविद्यालय कोटा

## AGRICULTURE UNIVERSITY KOTA

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### नियम व शर्तें:-

01. कार्य/नवीनीकरण की अवधि कार्यादेश तिथि से 10 दिन रहेगी। निर्धारित अवधि के बाद कार्य किए जाने पर सामान्य वित्तीय एवं लेखा नियम II के नियम 58 के तहत कार्यवाही की जायेगी।
02. बोली स्वीकृति हेतु सक्षम अधिकारी न्यूनतम बोली को स्वीकार करने हेतु बाध्य नहीं है। किसी भी बोली को या उसके किसी निबंध/अंश को बिना कारण बताये अस्वीकार किया जा सकता है।
03. बोलीदाता को बिड एवं संलग्न दस्तावेजों पर हस्ताक्षर करना अनिवार्य है।
04. किसी भी वाद की स्थिति में न्याय क्षेत्र कोटा होगा।
05. बोलीदाता के पास कंपनी का वैध Authorization/Distributor/Dealer होना आवश्यक है।
06. बोलीदाता को सम्बन्धित कार्य का किसी भी सरकारी विभाग/स्वायत्तशासी संस्था में न्यूनतम 2 वर्ष का अनुभव एवं संतोषजनक कार्य का प्रमाण-पत्र प्रस्तुत करना आवश्यक है।
07. बोलीदाता को वर्णित कार्य विश्वविद्यालय स्तर पर क्रियान्वयन सुनिश्चित करना होगा।
08. बोली में दरें स्पष्ट अंकित करें। किसी भी कटिंग/ओवरसाइटिंग पर लघु हस्ताक्षर करें अन्यथा बोली मान्य नहीं होगी।
09. दरें समस्त करों सहित देनी हैं। अन्य चार्जज अस्वीकार्य हैं।
10. वार्षिक रखरखाव अनुबन्ध के तहत काम में लिए गये पार्ट्स पर निर्माता कंपनी द्वारा दी गई वैध गारंटी/वारंटी सम्मिलित होनी चाहिए।
11. फर्म का जी.एस.टी. रजिस्ट्रेशन होना आवश्यक है। आयकर/जीएसटी कर की नियमानुसार कटौती की जायेगी।
12. फर्म को उक्त शर्तों से संबंधित आवश्यक दस्तावेज संलग्न करना आवश्यक होगा।
13. बोली दो सील बन्द लिफाफों में प्रस्तुत करें, प्रथम लिफाफे में तकनीकी बिड अंकित करें तथा द्वितीय लिफाफे में वित्तीय बिड अंकित करें। दोनों लिफाफों को एक बड़े लिफाफे में रखें जिस पर फायरवॉल लाइसेंस नवीनीकरण एवं ICT उपकरणों हेतु वार्षिक रखरखाव अनुबन्ध (AMC) हेतु निविदा अंकित कर वित्त नियंत्रक, कृषि विश्वविद्यालय, कोटा कार्यालय में जमा करावें।
  - a. तकनीकी बिड में
    - i. GST Certificate
    - ii. PAN Card Copy
    - iii. Bid Specific Authorization Certificate
    - iv. Bid/ Tender form and attachments duly signed by bidder
    - v. Tender Fee/EMD/Bid Security Document
    - vi. Compliance Report
    - vii. Experience of such work
  - b. वित्तीय बिड (निर्धारित प्रारूप में)
14. अन्य शर्तें एवं उपबन्ध RTPP Act 2012 & Rules 2013, GF&AR के नियम लागू होंगे।

  
वित्त नियंत्रक



### SPECIAL TERMS & CONDITIONS

1. Tender must be submitted strictly in accordance with the terms & conditions and specifications of the Tender document and the bidder should not quote their own / counter condition while submitting their tender documents otherwise the tender will liable to be rejected. Once the tender is submitted, it will be considered and construed that the bidder agrees to all the terms & conditions of the tender.
2. Rates must be quoted upto the indenter destination.
3. The rates shall remain firm and fix during the contract period and no increase shall be allowed.
4. Validity of the tenders/offers should be 90 days from the date of opening of the tender.
5. The bidder is not allowed to withdraw or modify his offer or add any condition after opening of the tender, otherwise his earnest money / bid security is liable to be forfeited.
6. University reserves the right to accept any tender not necessarily the lowest, reject any tender without assigning any reason and accept one or more tender for all or any one or more items for which tender has been submitted.
7. The tender must be submitted accurately in accordance with the conditions of the tender and all the enclosures (duly signed and stamped) otherwise the tender will be rejected.
8. If the purchase order (S) is/are not executed in time and/or the satisfaction, the contract approval can be repudiated at any time by the University, AU, Kota. After giving an opportunity to the Bidder for being heard.
9. Not with standing anything contained herein before in these special terms & conditions the University reserves to itself the right to take action against the defaulting suppliers or against the supplier/agent(s) for any kind of misbehavior or for any breach of the contract what-so-ever by way of working imposes of any penalty forfeiting of security money, cancellation of order, cancellation of the agreement and ban on future business dealing. (as per RTTP Act, 2012)
10. Rates must be quoted in form of tender-rates in appropriate column only. Rates may not be quoted otherwise. Rate must be typed or inked written, if there is discrepancy in words and figures. The words shall be taken into consideration.
11. Successful bidders will have to execute an agreement in the prescribed form with Comptroller, Agriculture University, Kota on a non-judicial stamp of Rs. 500/- which will be purchased by the successful bidder in his name and at his cost, within a period of seven days from the date on which the acceptance of the tender is communicated to him.
12. **Successful bidder has to deposit 5% of bid amount as a security deposit. No interest shall be given to this amount and will be refund after completion of contract period. i.e. one year.**
13. **Bid will be selected on the basis of overall total cost of item 1A and 1B quoted by the bidder.**
14. **For item No. 1A** Full payment shall be made after successful installation of renewals of services and valid certificate is provided by the approved firm to the University.
15. **For item No. 1B** 40% payment shall be made after six months of agreement and remaining payment shall be made after completion of AMC period with submission of satisfactory report of the competent authority.
16. **If the approved firm/bidder fails to complete the maintenance work timely, the University may hire other firm for maintenance and the amount paid to other firm will be deducted from the security amount/tender amount of approved firm.**



17. In case the bidder is an authorized Stockiest/Dealer/Agent/Suppliers or the Manufacture for supply of tendered items; attested true copies of the supporting documents (received from Manufacture) must be submitted along with the tender.
18. If the bidder requires extension of time in supply on account of any hindrances, he /she apply in writing but he should not apply after the prescribed delivery period. University with of without liquidated damages may extend the supply period. If with liquidated damages than the recovery on the basis of following percentage of value of unsupplied material shall be done.
- |   |       |
|---|-------|
| A. Delay upto one fourth period of the prescribed delivery period:                                    | 2.5%  |
| B. Delay exceeding one fourth but not exceeding half of the prescribed delivery period:               | 5.0%  |
| C. Delay exceeding half but not exceeding three fourth of the prescribed delivery period:             | 7.5%  |
| D. Delay exceeding three fourth but not exceeding the period equal to the prescribed delivery period: | 10.0% |
19. GST provision will be applicable as per circular of the Government.

  
**COMPTROLLER**

I/We hereby declare that I/ We have read carefully all the above mentioned Special Terms & Conditions and I/We agree to confirm these.

**SIGNATURE OF THE BIDDER  
WITH HIS FIRM'S RUBBER STAMP**



## DECLARATION BY BIDDER

I/ We declare that I am/We are bonafide/ Manufacturers/ Whole Sellers/ Sole Distributor/ Authorized dealer/ dealers/sole selling/ Marketing agent in the Goods/ Sores/ equipments for which I/ We have tendered.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

**Signature of the bidder**  
**With his firm's rubber stamp**

Name & address of the firm : .....

.....

.....

Contact No. : .....

e-mail : .....



**Annexure A : Compliance with the Code of Integrity and No Conflict of Interest**

**Annexure B : Declaration by Bidders regarding Qualifications**

**Annexure C : Grievance Redressal during Procurement Process**

**Annexure D : Additional Conditions of Contract**

अतः प्रशासनिक विभाग अपने अधीन समस्त विभागों, कार्यालयों एवं संगठनों से उक्त निर्देशों की कठोरता से पालना सुनिश्चित करावें।

संलग्न: **Annexure A to D**

शासन सचिव, वित्त (बजट)

**Annexure A : Compliance with the Code of Integrity and No Conflict of Interest**

Any person participating in a procurement process shall -

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

**Conflict of Interest:-**

The Bidder participating in a bidding process must not have a Conflict of Interest.



A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:
  - a. have controlling partners/ shareholders in common; or
  - b. receive or have received any direct or indirect subsidy from any of them; or
  - c. have the same legal representative for purposes of the Bid; or
  - d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
  - e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
  - f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
  - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.

**Annexure B : Declaration by the Bidder regarding Qualifications**  
**Declaration by the Bidder**

In relation to my/our Bid submitted to ..... for procurement of ..... in response to their Notice Inviting Bids No..... Dated..... I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:



1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Signature of bidder

Place:

Name :

Designation:

Address:

#### **Annexure C : Grievance Redressal during Procurement Process**

The designation and address of the First Appellate Authority is

The designation and address of the Second Appellate Authority is

##### **(1) Filing an appeal**

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:



Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

**(4) Appeal not to lie in certain cases**

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement;
- (b) provisions limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiations;
- (d) cancellation of a procurement process;
- (e) applicability of the provisions of confidentiality.

**(5) Form of Appeal**

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.



- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorised representative.

**(6) Fee for filing appeal**

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

**(7) Procedure for disposal of appeal**

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-
- (i) hear all the parties to appeal present before him; and
- (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

**FORM No. 1**

[See rule 83]

**Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012**

Appeal No ..... of .....

Before the ..... (First / Second Appellate Authority)

**1. Particulars of appellant:**

- (i) Name of the appellant:
- (ii) Official address, if any:
- (iii) Residential address:



2. Name and address of the respondent(s):
  - (i)
  - (ii)
  - (iii)
3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:
4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:
5. Number of affidavits and documents enclosed with the appeal:
6. Grounds of appeal:

.....  
 .....  
 ..... (Supported by an affidavit)

7. Prayer:

.....  
 .....

Place .....

Date .....

Appellant's Signature

#### **Annexure D : Additional Conditions of Contract**

##### **1. Correction of arithmetical errors**

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;



- ii. if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

## **2. Procuring Entity's Right to Vary Quantities**

- (i) At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.
  - (ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
  - (iii) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.
- ## **3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)**

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of



procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

परिपत्र क्रमांक: एफ.1(8)वित्त/साविलेनि/2011पार्ट II

दिनांक :1.3.2013

जैसा कि आपको विदित है राजस्थान राजपत्र में जारी अधिसूचना दिनांक 24.01.2013 द्वारा राजस्थान लोक उपापन में पारदर्शिता अधिनियम, 2012 (Rajasthan Transparency in Public Procurement Act, 2012) एवं राजस्थान लोक उपापन में पारदर्शिता नियम, 2013 (Rajasthan Transparency in Public Procurement Rules, 2013) राज्य में दिनांक 26.01.2013 से प्रभावी हो गये हैं। समस्त उपापन संस्थाएँ (Procurement Entities) जिसमें राज्य सरकार के समस्त विभाग, सरकार के स्वामित्वाधीन या नियंत्रणाधीन कोई भी राज्य पब्लिक सेक्टर उद्यम, संविधान द्वारा स्थापित या गठित कोई भी निकाय जिसके व्यय की पूर्ति राज्य की समेकित निधि से की जाती है, राज्य विधान मण्डल के किसी अधिनियम द्वारा स्थापित या गठित कोई निकाय या बोर्ड या निगम या प्राधिकरण या सोसायटी या न्यास या स्वायत्त निकाय या राज्य सरकार के स्वामित्वाधीन या नियंत्रणाधीन कोई निकाय, सम्मिलित हैं, के द्वारा सामग्री, सेवा, संकर्म (Works) के उपापन (Procurement) के मामलों में उक्त अधिनियम एवं नियमों की अक्षरशः पालना सुनिश्चित किया जाना आवश्यक है।

परिपत्र संख्या 3/2013 दिनांक 4.2.2013 को परिपत्र जारी कर अन्य दिशा-निर्देश के साथ अधिनियम के अध्याय-III तथा नियमों के अध्याय VII के तहत अपील अधिकारी नियुक्त कर दिनांक 15.2.2013 तक सूचना प्रेषित करने का अनुरोध किया गया था।

खेद का विषय है कि आज दिनांक तक भी ज्यादातर विभागों से सूचना प्राप्त नहीं हुई है। अतः पुनः अनुरोध है कि अधिनियम की धारा 3 (2) में उल्लिखित समस्त विभाग/संगठन अपने स्तर पर प्रथम अपील अधिकारी का निर्धारण कर वित्त विभाग को दिनांक 15 मार्च, 2013 तक सूचित करें। यहां यह उल्लिखित करना उपयुक्त होगा कि प्रथम अपील अधिकारी उपापन संस्था से एक स्तर उच्च होना आवश्यक है। द्वितीय अपील अधिकारी राज्य सरकार



To,  
The Comptroller,  
Agriculture University Kota

**FINANCIAL BID**

Sub: Tender for Firewall License Renewal and Annual Maintenance Contract for ICT Equipments.

Ref: Your Tender Notice No. ....

Sir,

In response to the above-referred Tender Notice, we are submitting our offer for Firewall License Renewal and Annual Maintenance Contract for ICT Equipments. The details are as under:

1. Name of the Bidder : .....
2. Address of the Bidder : .....
3. Phone No. : .....
4. The rates for the tender invited are as under:

Item No.	Particulars of the Items	Rate quoted by bidder (Inclusive all taxes)
1A.	One Year Renewal of Firewall subscriptions & services with online/offline Technical Support at Agriculture University, Kota	
1B.	Annual Maintenance Contract with 7x6 Online/Offline technical support & maintenance of ICT and Networking Equipment's at campus of Agriculture University Kota.	
Total		

- Prices quoted should include complete supply, installation and testing.
- Taxes if not given separately, considered to be inclusive.
- **Bid will be selected on the basis of overall total cost of item 1A and 1B quoted by the bidder.**

I/We hereby declare that I/ We have read carefully all the above-mentioned Special Terms & Conditions of the tender items required and I/We agree to confirm these.

**Signature of the Bidder  
With his firm's rubber stamp**